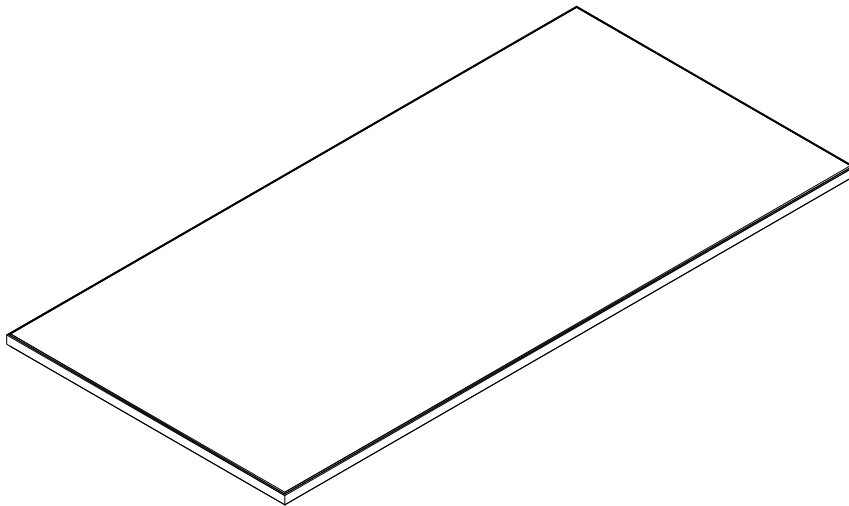




## Chatham Desk Top Small

### ASSEMBLY INSTRUCTIONS



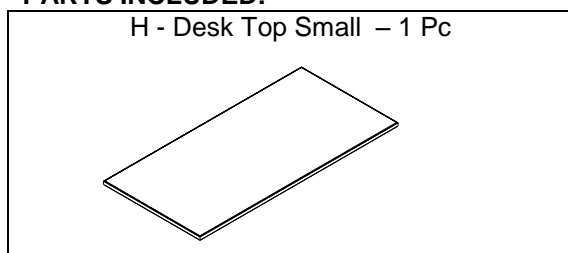
**Important Safety Instructions:**

- Please read all instructions carefully before assembling.
- For your safety, assembly by two or more adults is strongly recommended.
- Keep instructions for future use.
- Use only vendor supplied hardware to assemble. Using unauthorized hardware could jeopardize the structural integrity of the item.

**Pre-assembly:**

- Remove all parts and hardware from the box and lay out on a clear carpeted or scratch-free work surface, as this will avoid damaging parts during assembly. The shipping box provides an ideal work surface.
- Do not dispose of any packaging or contents of the shipping carton until assembly is completed to avoid accidentally discarding small parts or hardware.
- Use the parts and hardware lists below to identify and separate each of the pieces included.
- The illustrations provided allow for easier assembly when used in conjunction with the assembly instructions.
- The use of power tools to aid in assembly is not recommended. Power tools can damage hardware and split wood.

**PARTS INCLUDED:**



**BASES OPTIONS:**

B – File Pedestal	C – Storage Cabinet	D – Desk Leg	E – Multi Storage Base
No desktop mounting hardware required	No desktop mounting hardware required	Desktop mounting hardware included 1 - Allen Key 1 pc 	No desktop mounting hardware required
		L - Bolts – 6pcs (M6 x 35mm) 	

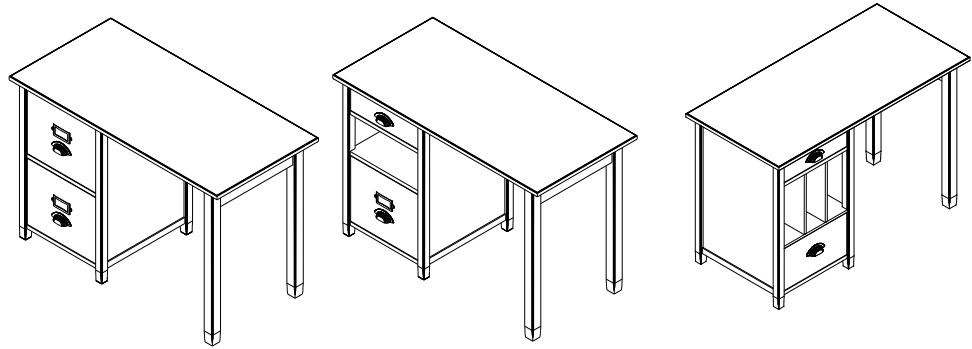
1 - (B) File pedestal and (D) Desk Leg	2 - (C) Storage Cabinet and (D) Desk Leg	3 - (E) Multi Storage Base and (D) Desk Leg

**Note:** “Chatham Desk Top, Desk Leg, Pedestals (sold separately), are needed as main supports for desktop configurations.”

## CONFIGURATION \*1 and 2\*

(B) File pedestal or (C) Storage Cabinet or (E) Multi Storage Base and (D) desk leg

### Assembly Instructions:

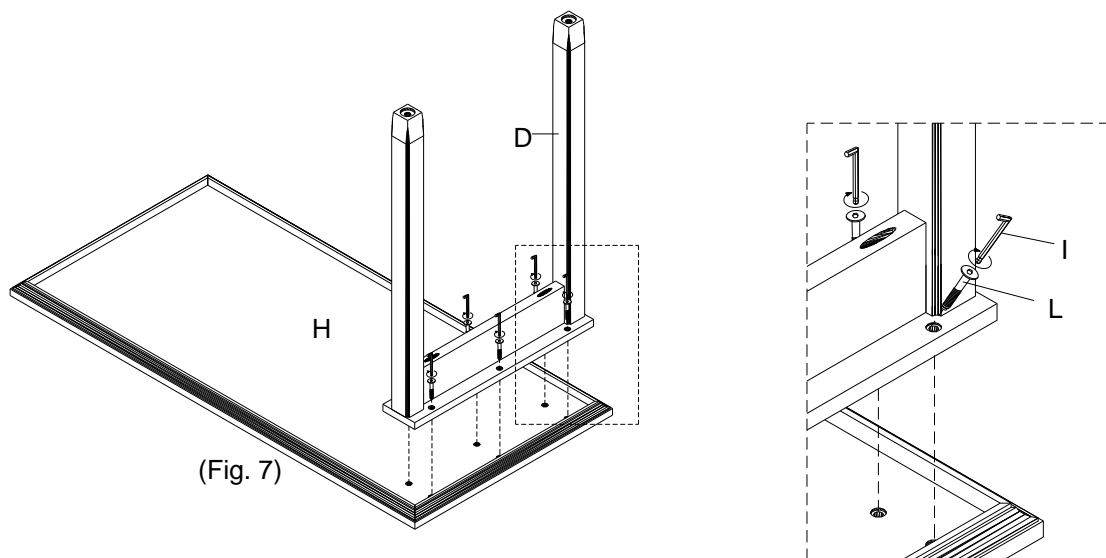


### BASES USED:

B - File Pedestal - 1 Pc	C - Storage Cabinet - 1 Pc	D - Desk Leg - 1 Pc	E - Multi Storage Base

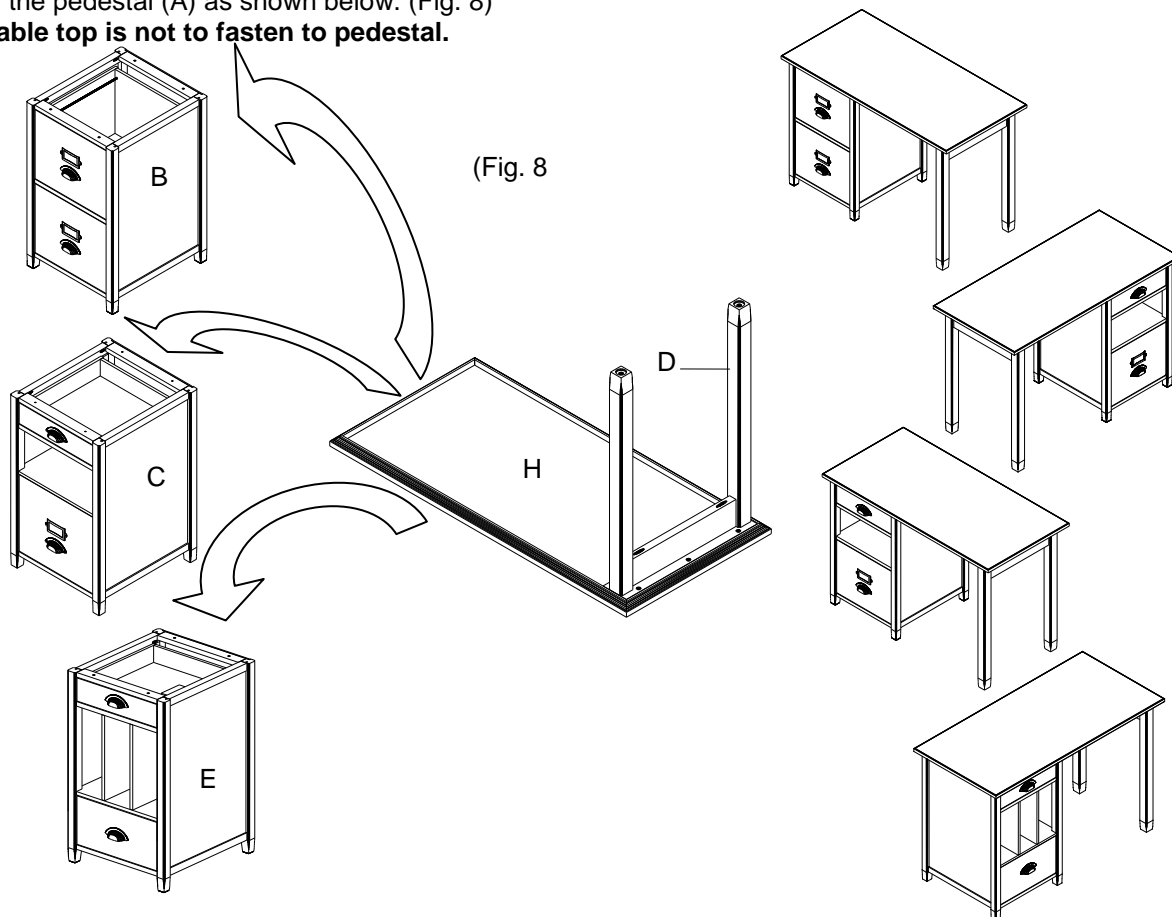
### Assembly Instructions:

1. Place the desktop small (H) upside down on a carpeted or scratch-free surface. The cardboard packaging can also be used as a work surface.
2. Align the 6 pre-drilled holes on the Desk Leg (D) with the 6 pre-inserted nuts on the Desk Top (H). Insert Bolts M6x35mm (L) through each of the 6 pre-drilled holes of the Desk Leg (D), and into the pre-inserted nuts on the Desk Top (H). Tighten with the Allen Key (I). (Fig. 7)

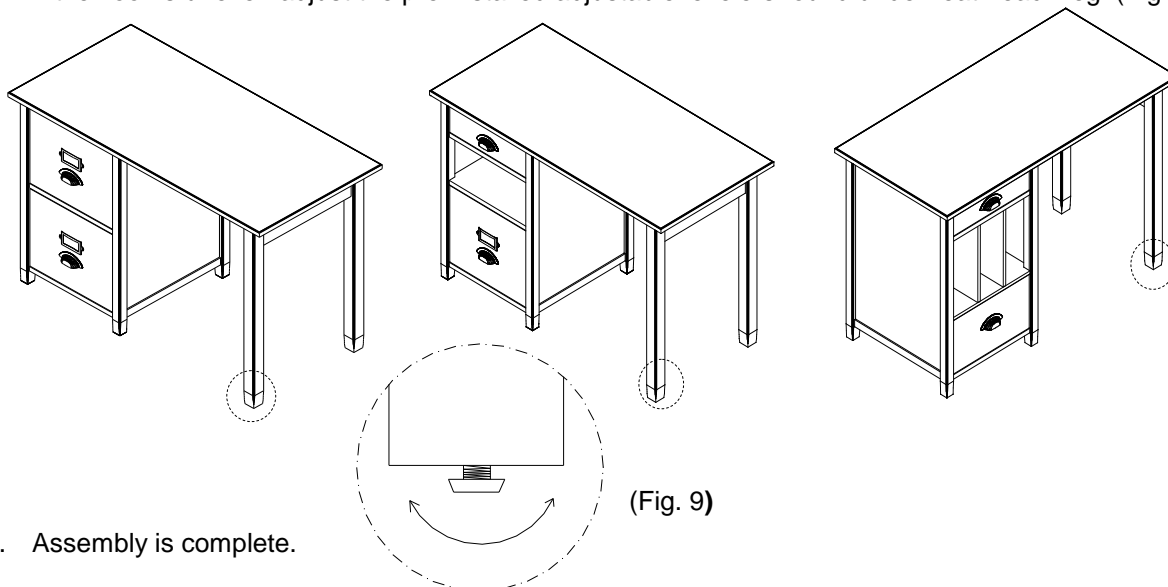


3. Assemble the pedestal unit (B) or (C) or (E) to the desk top by first determining which side of the table (left or right) the pedestal will be installed. Carefully lay the desktop (H) with the desk leg (D) already attached on top of the pedestal (A) as shown below. (Fig. 8)

**Table top is not to fasten to pedestal.**



4. If the floor is uneven adjust the pre-installed adjustable levelers found underneath each leg. (Fig.9)



5. Assembly is complete.

**Care Instructions:**

- Hardware may loosen over time. Periodically check to make sure all connections are tight. Re-tighten if necessary.
- Dust often using a clean, soft, dry and lint-free cloth.
- To clean, slightly moisten cloth with water. (A damp cloth holds dust and prevents scratching; dry thoroughly).

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